

FALL MARKET AT NEWPORT ON THE LEVEE

Vendor Application — Limited Spots Available

Newport, Kentucky • Saturday, October 24

Event Details at a Glance

- Market offers both indoor and outdoor booths (see Section 5 to select).
- Outdoor booths operate rain or shine; indoor booths are unaffected by weather.
- Standard 10x10 booth: \$50 — includes one 8' table, linen, and 1 chair.
- Outdoor booths: add \$10 for outdoor space. Vendor provides own tent (any color).
- Applications open August 3. Cutoff: October 2, 11:59 PM ET.
- Spots are limited; acceptances are rolling.
- All fees are non-refundable and non-transferable.
- Add-ons: Electricity \$10 • Extra 8' table \$30 each • Additional chairs \$5 each.
- Selection is based on product categories and event set-up/layout.
- Vendor check-in is at the valet loop.
- If selected, vendors must sign a Vendor Agreement with Newport on the Levee prior to the event.

Fields marked with * are required. Click into any box to type; click checkboxes/circles to select.

Section 1 — Business Information

Business / Brand Name *

DBA (if different)

Primary Contact Name *

Email *

Phone *

Website

City, State *

Social Media Links

Section 2 — Product Categories

Product Categories (select up to 3) *

Jewelry	Apparel
Home Decor	Art
Wellness	Children
Gourmet Foods	Plants
Vintage	Seasonal / Holiday
Other	

Typical Price Range *

Brand Description (100–300 words) *

Section 3 — Photos

This digital form does not attach image files. List filenames, a shared folder link, or note that photos are emailed separately.

Product Photos (3–6 required) *

Booth / Display Photos (1–3; new vendors may reference a mood board) *

Section 4 — Compliance

Are you selling or serving food/drinks? *

Packaged Cottage Food	On-site Prepared Food/Drinks
No	

If any food option above applies, complete the following:

Fuel Type (Electric / Propane / Other)

Note: alcohol sampling and sales are not permitted at this market.

Section 5 — Booth & Add-ons

Booth Location Preference *

Placement is not guaranteed and is assigned based on category balance and space availability.

Indoor Booth Outdoor Booth

Additional 8' Table + Linen (\$30 each) — quantity *

0 1 2 3

Electricity Add-on (\$10) *

Yes No

If Electricity = Yes: devices and estimated total amps *

Chair Add-on — 1 chair included free. Additional chairs are \$5 each — quantity of additional chairs *

0 1 2 3

The following applies only to outdoor booths.

Outdoor Space Fee (\$10, outdoor booths only) *

Yes No

Outdoor vendors provide their own tent — any color is fine, no white-tent requirement.

Tent Weights (recommended for outdoor booths)

We recommend a minimum 40 lb weight per leg for outdoor tents.

Yes, I will bring weights

Special Placement Needs

Examples: accessibility, mobility needs, noise/scent sensitivity, near power.

Section 6 — Operations & Policies

All items in this section are required.

I understand outdoor booths operate rain or shine with no refunds; indoor booths are unaffected by weather.

Yes No

I will not tear down or leave my booth unattended during market hours.

Yes No

I will keep my setup within my marked footprint.

Yes No

I will bring compliant, grounded, black extension cords and will tape cords in walkways if electricity is purchased.

Yes No

I will bring my own cart/dolly for load-in and load-out.

Yes No

I understand I am responsible for using elevators or stairs, as needed, to access my booth location.

Yes No

I will not use hand-written signage at my booth.

Yes No

I understand fees are non-refundable and non-transferable.

Yes No

I agree to comply with City of Newport, KY, venue, fire, and health regulations.

Yes No

I understand I will be required to sign a separate Vendor Waiver & Release form prior to the event (provided by the organizer).

Yes No

I understand that, if selected as a vendor for this event, I will be required to sign a Vendor Agreement with Newport on the Levee prior to the event.

Yes No

Section 7 — Marketing

30–50 word promo blurb for website / social

High-res logo (PNG/JPG)

List filename or shared link (this digital form does not attach image files).

Willing to provide a giveaway item for promotions?

Yes No

Section 8 — Agreement & Signature

Name *

Title / Role *

Today's Date *

E-signature (type full legal name) *

How did you hear about the Fall Market?

Social media

Friend / colleague

Email newsletter

Newport on the Levee website

Other (describe)

Optional Notes to Organizer

After You Apply

Thanks for applying to the Fall Market at Newport on the Levee (Sat, Oct 24).

Applications close Oct 2, 11:59 PM ET. Spots are limited and acceptances are rolling.

If accepted, you'll receive an invoice for your \$50 booth fee plus any add-ons selected above, and will need to sign a Vendor Agreement with Newport on the Levee prior to the event.